

## City of Somerton Job Description

**Job Title:** Firefighter/EMT  
**Department:** Fire/Ambulance  
**Reports To:** Battalion Chief  
**FLSA Status:** Non-Exempt  
**Prepared By:** Battalion Chief  
**Prepared Date:** August 3, 2011  
**Approved By:** City Manager  
**Approved Date:** August 3, 2011

### SUMMARY

Under general supervision, provides fire suppression, prevention, emergency medical and rescue response operations.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned. (Essential functions, as defined under the Americans with Disability Act, may include the following tasks, knowledge, skills and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.)

Reports for shift on time and prepared to immediately commence duties.

Responds to fire, rescue and emergency medical calls for services including providing fire suppression, emergency medical treatment, and assistance to technical rescue teams assigned.

All Firefighter at a minimum be EMT's.

Responds to and stabilized incident area in hazardous materials incidents.

Designates and establishes safe medical treatment area for the assessment, treatment, stabilization and transportation of patients according to medical protocol and level of emergency medical certification.

Participates in training to maintain and upgrade current physical fitness, fire fighting and emergency medical skills.

Cleans, maintains, and inspects apparatus and equipment check every shift.

Cleans, maintains and performs duties related to the maintenance and repair of fire station facility and equipment.

Response to request for public assistance for moving invalids, welfare checks, smoke and Carbon Monoxide monitor checks, blood pressure, first aid standby and bomb threats.

Provides fire safety, prevention, health assessments, Cardiopulmonary Resuscitation and First Aid

training in the public schools or to other community group upon request.

Resolves routine problems encountered in performance of work assignments.

Performs other related duties as assigned.

### **SUPERVISORY RESPONSIBILITIES**

This job has no supervisory responsibilities.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **KNOWLEDGE, SKILLS, and/or OTHER CHARACTERISTICS**

Knowledge of:

- \* Federal, National, State and City fire and life safety laws, rules, regulations, codes, practices and procedures.
- \* Medical Protocol related to emergency medical treatment practices, principles and methods.
- \* Fire prevention and suppression methods, practices and procedures for a variety of fire, hazardous material responses, emergency medical services and rescue operations.
- \* Computer and related equipment, hardware and software for preparing reports and maintaining records.
- \* Customer service methods and techniques.

Skills in:

- \* Effective oral and written communications.
- \* Responding to calls for service and providing emergency fire suppression, medical treatment and rescue operations.
- \* Assessing injury, providing medical treatment, stabilizing and transporting patients according to established medical protocol at level of emergency medical certification.
- \* Resolving customer complaints and concerns.
- \* Establishing and maintaining effective working relationship with others.

Additional Requirements:

An employee in this class is required to live within thirty (30) miles of City limits, and within the United States.

### **EDUCATION and/or EXPERIENCE**

High School Diploma or G.E.D. Must possess Fire Fighter I and II, Arizona Emergency Medical Technician or National Registry, Haz-Mat First Responder Operations and CPR Certification, a valid driver license and a good driving record. Must pass physical agility test and medical examination.

### **LANGUAGE SKILLS**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

**MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

**REASONING ABILITY**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work involves working rotating shifts and extended workdays outside the regular working hours. May drive and operate emergency response vehicles and apparatus. Work requires wearing of Self Contained Breathing Apparatus (SCBA) or Hazmat Suit for extended periods of time, climbing, lifting, carrying and/or transporting equipment and individuals weighing up to 200 pounds. Functional vision, ability to differentiate colors, hearing to differentiate sounds (voice, horn) is required to perform essential functions.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in office and field environments. Work may involve potential exposure to extreme weather conditions, extreme heat, unstable buildings and structures, hazardous chemicals and materials, emergency disaster situations, body fluids, infectious diseases and air and water borne pathogens when responding to emergency and non emergency incidents. This position requires the completion of an Emergency Vehicle Operators Course for the safe use of all City of Somerton's vehicles.